Requesting Brainier LMS Access

This document is for students and employees who need to request access to the Brainier LMS.

1. Log into the <u>Self-Service login page</u> where you will need to log into the HR Portal with your NetID.
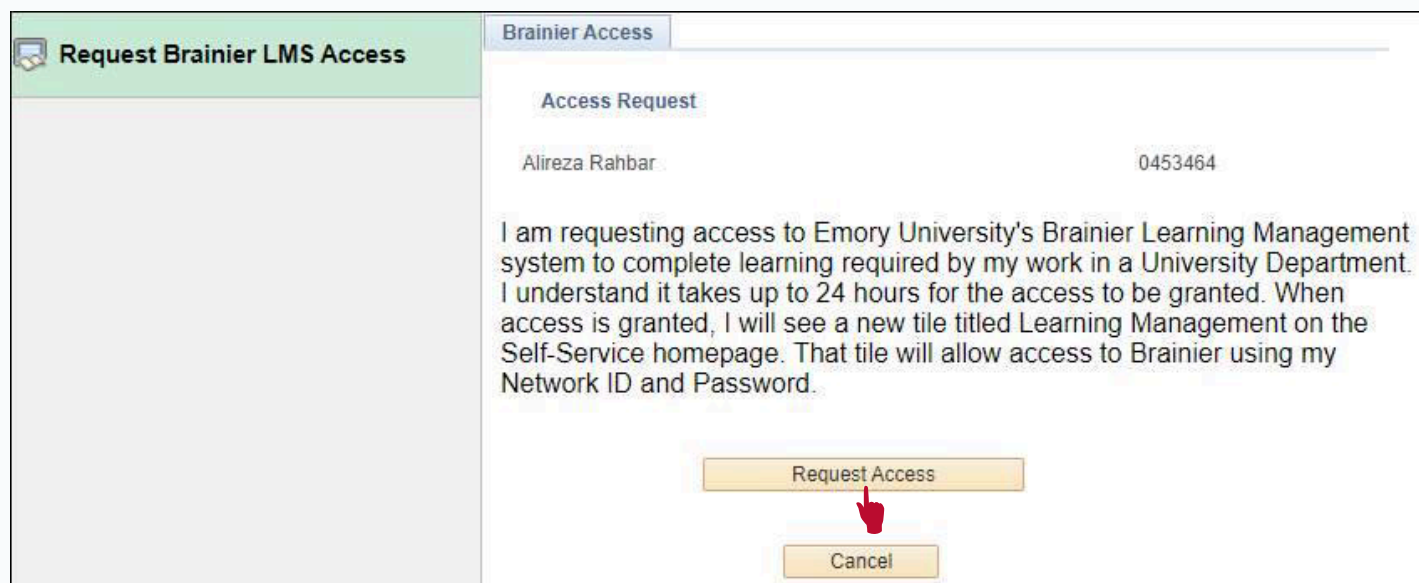
2. Once logged in, locate the **Learning Management** tile. Then, select the **Request Brainier LMS Access** tile.

3. After you select the access tile the following page will appear. You will then need to select the **request access** button. Please allow 24-48 hours to gain access to the **Learning Management – Brainier** tile.

4. Once access has been granted; you will only have 25 days to complete your training. If you need to extend training for another 25 days, please follow steps 1-3 again to request access.

5. Once access has been granted, you will then be able to view the **Learning Management – Brainier** tile.

Learning Management - Brainier

6. When you select the **Learning Management – Brainier** tile; you will be required to login with your username (Network ID) and password.

7. Once logged in, you will have access to your Brainier LMS dashboard!