



Federal Training Requirements

National Institutes of Health (NIH)	Notice Number: NOT-OD-10-019 Notice Number: NOT-OD-22-055
National Science Foundation (NSF)	NSF Responsible and Ethical Conduct of Research: https://www.nsf.gov/od/recr.jsp NSF frequent asked questions: https://www.nsf.gov/pubs/policydocs/rrcr/rrcrfaqs.jsp#3
National Institute of Food and Agriculture (NIFA)	https://www.nifa.usda.gov/grants/regulations-and-guidelines/research-misconduct/responsible-ethical-conduct-research

Conflict of Interest/Commitment

Emory COI/COC Office	https://rcra.emory.edu/coi/index.html
Emory COI Disclosure Platform (eDisclose)	https://rcra.emory.edu/coi/index.html
General inquiries	COI-Office@LISTSERV.CC.EMORY.EDU
Emory related policies	https://rcra.emory.edu/coi/policies.html

Human Subjects

Emory Institutional Review Board	Webpage "Getting Started" at https://irb.emory.edu/guidance/getting-started/index.html
Office for Human Research Protections	Office for Human Research Protections
HIPAA	HIPAA Home HHS.gov
FDA – protection of human subjects	CFR - Code of Federal Regulations Title 21 (fda.gov)
US Dept. of Health and Human Services – Ethical Codes and Research Standards	Ethical Codes & Research Standards HHS.gov

Live Vertebrate Animal Subjects

Emory IACUC Office	IACUC office information
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IACUC policies and guidelines	Policies and Guidelines
Division of Animal Resources (DAR)	http://www.dar.emory.edu/home/faq.php
The Emory Primate Center (EPC)	https://www.enprc.emory.edu/about/index.html

Safe Laboratory Practice

EHSO laboratory onboarding	Research Laboratory Onboarding Emory University Atlanta GA
EHSO course catalog	Courses and Codes (emory.edu)
Emory EHSO	Number: 404.727.5922 Email: ehso@emory.edu Email: etraini@emory.edu

Mentor/Mentee Relationships

Emory Office of Diversity, Equity, and Inclusion	https://equityandinclusion.emory.edu/
NIH Guide to Training and Mentoring	Guide to Training and Mentoring
Emory Ombuds Office	https://ombuds.emory.edu/

Safe Research Environments

Emory ORIC reporting form	https://forms.office.com/r/eWgPCKsLjU
Emory Equal Opportunity and Discriminatory Harassment (Policy 1.3) reporting	https://equityandinclusion.emory.edu/title-ix/reporting-faqs/index.html
Emory related policies	Policy 1.3 - Emory University's Equal Opportunity and Discriminatory Harassment Policy Policy 8.2 - Sex and Gender-Based Harassment and Discrimination Policy Policy 4.108 - Violence in the Workplace
NIH	Expectations, Policies, and Requirements Form to Notify NIH about a concern
NSF	Term and Condition: Sexual Harassment, Other Forms of Harassment, or Sexual Assault

Data Acquisition and Analysis

Emory related policies	Intellectual Property: http://www.policies.emory.edu/7.6 Record Management: Policy 5.21 Records Management
Emory REDCap	REDCap Emory University Atlanta GA
HIPAA Privacy Rule and Public Health: Guidance from the CDC and US Department of Health and Human Services	http://www.cdc.gov/mmwr/preview/mmwrhtml/m2e411a1.htm

Research Misconduct

Emory Policy: Research Misconduct	http://www.policies.emory.edu/7.8
Emory Office of Research Integrity and Compliance (ORIC)	https://rcra.emory.edu/oric/research-misconduct.html
Anonymous reporting TRUST LINE	Phone: 1.888.550.8850 Website: Emory Trust Line Online

Responsible Authorship and Publication Resources

Emory Policy: Authorship Guidelines and Dispute Resolutions	http://www.policies.emory.edu/7.30
Council of Science Editors: Discussion on the responsibilities of authorship	http://www.councilscienceeditors.org/
White paper on publication ethics: 2.2 "Authorship and Authorship Responsibilities"	https://www.councilscienceeditors.org/resource-library/editorial-policies/publication-ethics/2-2-authorship-and-authorship-responsibilities/#221

Collaborative Research

Emory Policy: Financial and Administrative Costs in Collaborative Research	http://policies.emory.edu/7.10
OSP handbook	https://www.osp.emory.edu/handbook/index.html

RCRA Training
Responsible Conduct of Research Resource List

OTT website	<u>OTT website</u> (forms to submit MTAs, DUAs, and other information)
NIH field guides	<p>“Collaboration and Team Science: A Field Guide at https://ombudsman.nih.gov/collaborationTS.html</p> <p>“Team Science Toolkit” An interactive website http://www.teamsciencetoolkit.cancer.gov/public/WhatisTS.aspx</p>
