# Form G: Working Instructions for Meloxicam\* Stock Bottle Use

# Definitions:

1. Meloxicam\* – Meloxicam and any of its variants. The name of the substance must be recorded as it appears on the drug container.
2. Registrant – A person licensed and registered with the Georgia Board of Pharmacy (GBP) to distribute, manufacture, administer/dispense, store a dangerous drug.
3. Stock Bottle – The container/bottle that was received from the supplier. The stock bottle has the original labels from the manufacturer.

# Box 1 Instructions: Registration Information

1. Complete the Registrant’s Name, Georgia Board of Pharmacy (GBP) Number, and address in this section. The information must appear exactly (in its entirety), as it does on the Registrant’s GBP License.

# Box 2: Stock Bottle Information

1. This form may be used continuously if the drug name and concentration remain the same.
2. Record the Name of the Substance and Concentration, exactly as it appears on the Stock Bottle. (Meloxidyl ≠ Ositlox ≠ Loxicom. If these different brands are used they should be recorded on separate forms)

# Box 3: Stock Bottle Drug Usage

1. Document the Drug Name and concentration in the header of Box 3.
2. Record the puncture number. Each puncture should be recorded on a separate line, even if the punctures are made on the same day. This will aid the Registrant in tracking the number of punctures accurately.
3. Document the date of the dispensation.
4. Create and record the Unique Bottle ID from the Meloxicam\* stock bottle. Stock bottles may be identified by the drug name, date received. If more than one stock bottle is received on the same date, then the bottles must be numbered. Example: A stock bottle unique id # could be ME011515-1
5. Record the Manufacturer’s Expiration Date for the Meloxicam\* stock bottle associated with the Unique Bottle ID.
6. Record the first puncture date of the Meloxicam\* stock bottle with the associated Unique Bottle ID.
7. Calculate and record the 180th day after the first puncture date. You may use this website to determine 180 days after the puncture date. <https://timedatecalc.com/180-days-from-today> The expiration date of the Meloxicam\* stock bottle is 180 days after the first puncture or after 51 punctures of both the stock bottle and the working bottle, according to the manufacturer label. *Read the fine print.*
8. Document the initial/starting volume, the volume removed, total volume remaining, initials of the person administering
9. Optional: Record the reason for use. The Researcher may choose to document the PI who used the drug, protocol number, number of animals dosed, etc.
10. When using an additional page for the same bottle, mark the box “Continued on Additional Page”
11. On all additional pages, document the drug name and concentration in the header of Box 3.
12. DO NOT record the disposition on this form. If Meloxicam is destroyed, it should be documented on form I (Dangerous Drug Destruction Log).

Sample Form G: Meloxicam\* (Stock Bottle) Use and Disposition Log

(see working instructions on how to complete this form)

*The purpose of this log is to help track the use of the drug and the number of punctures in the stock bottle.*

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| **Box 1: Registrant Information** | | |
| **Registrant’s Name:** Joe Smith | **GA Board of Pharmacy #:** PHRS12345678 | **Registered Address:** 123 Main Street, Room 45, Atlanta, GA, 30325 |
| **Box 2: Stock Bottle Information** | | |
| **Name of the Substance (as written on the label):** Meloxidyl | | **Concentration (mg/ml):** 1.5mg/ml |

*This form may be used continuously if the drug name and concentration remain the same. Each Stock bottle must each have a unique identification. DO NOT record destructions on this form, use Form I.*

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| **Box 3: Stock Bottle Drug Usage** | | | | | **Drug Name and Concentration:** Meloxidyl 1.5mg/ml | | | | | |
| **Stock bottle puncture #** | **Date** | **Unique Bottle ID No:** | **Manufacturer Expiration Date:** | **1st Puncture Date:** | **180 days after 1st Puncture date:** | **Initial volume (ml)** | **Volume removed (ml)** | **Total volume remaining (ml)** | **Initials of person administering** | **Optional: Reason for Use** **(species & number of animals dosed)** |
| 1 | 04/01/23 | ME011515-1 | 05/30/24 | 04/01/23 | 09/28/23  SAMPLE | 10ml | 1ml | 9ml | db | dilutions |
| 2 | 05/10/23 | ME011515-1 | 05/30/24 | 04/01/23 | 09/28/23 | 9ml | 2ml | 7ml | md | dilutions |
| 3 | 05/20/23 | ME011515-1 | 05/30/24 | 04/01/23 | 09/28/23 | 7ml | 1ml | 6ml | db | dilutions |
| 4 | 05/21/23 | ME011515-1 | 05/30/24 | 04/01/23 | 09/28/23 | 6ml | 1ml | 5ml | md | dilutions |
| 5 | 05/21/23 | ME011515-1 | 05/30/24 | 04/01/23 | 09/28/23 | 5ml | 1ml | 4ml | md | dilutions |
| 6 | 05/21/23 | ME011515-1 | 05/30/24 | 04/01/23 | 09/28/23  ----------------------New Bottle------------------------------------------------------------------------------------------- | 4ml | 2ml | 2ml | md | Dilutions – 2ml sent to destruction |
|  |  |  |  |  |  |  |  |  |  |  |
| 1 | 06/12/23 | ME011515-2 | 05/30/24 | 06/12/23 | 12/09/23 | 10ml | 2ml | 8ml | db | n/a |
| 2 | 06/12/23 | ME011515-2 | 05/30/24 | 06/12/23 | 12/09/23 | 8ml | 5ml | 3ml | db | dilution |
| 3 | 06/15/23 | ME011515-2 | 05/30/24 | 06/12/23 | 12/09/23 | 3ml | 2ml | 1ml | mh | dilution |
| 4 | 06/16/23 | ME011515-2 | 05/30/24 | 06/12/23 | 12/09/23 | 1ml | 1ml | 0ml | db | dilution |

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| **Box 3: Stock Bottle Drug Usage Continued** | | | | | **Drug Name and Concentration:** Meloxidyl 1.5mg/ml | | | | | |
| **Stock bottle puncture #** | **Date** | **Unique Bottle ID No:** | **Manufacturer Expiration Date:** | **1st Puncture Date:** | **180 days after 1st Puncture date:**  ----------------------New Bottle------------------------------------------------------------------------------------------- | **Initial volume (ml)** | **Volume removed (ml)** | **Total volume remaining (ml)** | **Initials of person administering** | **Optional: Reason for Use (species & number of animals dosed)** |
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| 1 | 07/01/23 | ME011515-3 | 05/30/24 | 07/01/23 | 12/09/23 | 10ml | 5ml | 5ml | JS | Protocol #12345 |
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Form G: Meloxicam\* (Stock Bottle) Use and Disposition Log

(see working instructions on how to complete this form)

*The purpose of this log is to help track the use of the drug and the number of punctures in the stock bottle.*

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| **Box 1: Registrant Information** | | |
| **Registrant’s Name:** | **GA Board of Pharmacy #:** | **Registered Address:** |
| **Box 2: Stock Bottle Information** | | |
| **Name of the Substance (as written on the label):** | | **Concentration (mg/ml):** |

*This form may be used continuously if the drug name and concentration remain the same. Each Stock bottle must each have a unique identification. DO NOT record destructions on this form, use Form I.*

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| **Box 3: Stock Bottle Drug Usage** | | | | | **Drug Name and Concentration:** | | | | | |
| **Stock bottle puncture #** | **Date** | **Unique Bottle ID No:** | **Manufacturer Expiration Date:** | **1st Puncture Date:** | **180 days after 1st Puncture date:** | **Initial volume (ml)** | **Volume removed (ml)** | **Total volume remaining (ml)** | **Initials of person administering** | **Optional: Reason for Use (species & number of animals dosed)** |
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| **Box 3: Stock Bottle Drug Usage Continued** | | | | | **Drug Name and Concentration:** | | | | | |
| **Stock bottle puncture #** | **Date** | **Unique Bottle ID No:** | **Manufacturer Expiration Date:** | **1st Puncture Date:** | **180 days after 1st Puncture date:** | **Initial volume (ml)** | **Volume removed (ml)** | **Total volume remaining (ml)** | **Initials of person administering** | **Optional: Reason for Use (species & number of animals dosed)** |
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