# Working Instructions: Form C – Dangerous Drug Use Form

# Definitions:

1. Dangerous Drug - means any drug other than a drug contained in any schedule of Article 2 of this chapter, which, under the federal Food, Drug, and Cosmetic Act (52 Stat. 1040 (1938)), 21 U.S.C. Section 301, et seq., as amended, may be dispensed only upon prescription.  In addition to subsection (a) of this Code section, a “dangerous drug” means any other drug or substance declared by the General Assembly to be a dangerous drug; to include any of the following drugs, chemicals, or substances; salts, isomers, esters, ethers, or derivatives of such drugs, chemicals, or substances which have essentially the same pharmacological action; all other salts, isomers, esters, ethers, and compounds of such drugs, chemicals, or substances unless specifically exempted and the following devices, identified as “dangerous drugs”: [List of drugs can be found here.](https://advance.lexis.com/documentpage/?pdmfid=1000516&crid=9803fea1-d6d4-44e5-b07f-197160811ee2&nodeid=AAQAAOAAEAAE&nodepath=%2FROOT%2FAAQ%2FAAQAAO%2FAAQAAOAAE%2FAAQAAOAAEAAE&level=4&haschildren=&populated=false&title=16-13-71.+%E2%80%9CDangerous+drug%E2%80%9D+defined.&config=00JAA1MDBlYzczZi1lYjFlLTQxMTgtYWE3OS02YTgyOGM2NWJlMDYKAFBvZENhdGFsb2feed0oM9qoQOMCSJFX5qkd&pddocfullpath=%2Fshared%2Fdocument%2Fstatutes-legislation%2Furn%3AcontentItem%3A686B-H2R3-GXF6-84BH-00008-00&ecomp=bgf5kkk&prid=224b3608-f1c6-4ea1-b5d0-291f5c53e680)
2. Registrant – A person licensed and registered with the Georgia Board of Pharmacy (GBP) to distribute, manufacture, administer, and/or dispense a dangerous drug.
3. Stock Bottle – The container/bottle that was received from the supplier. The stock bottle has the original labels from the manufacturer.

# Box 1: Registration Information

1. Complete the Registrant’s Name, Georgia Board of Pharmacy (GBP) #, and address in this section. The information must appear exactly (in its entirety), as it does on the Registrant’s GBP License. This is the information of the Registrant and not the user.

#  Box 2: Stock Bottle Information

1. Enter the Name of the Substance exactly as it appears on the Manufacturer’s label of the vials/container.
2. Record the Concentration/Strength of the drug. **To use this form continuously, the drug name and concentration/strength must be consistent. If either of these constants change, then the user must start a new form.**

# Box 3: Dangerous Drug Use Log

1. At the top right of box 3, carry down the name of the substance and the concentration/strength. This is to be continued on all subsequent pages.
2. Record the date the drug was used.
3. Document the Unique Bottle ID from which the substance was removed. Each Stock Bottle must be assigned a Unique Bottle ID. For instance, Isoflurane #1 – ISO001, Tamoxifen #4 – TAM04. Similarly, you could use the date received and the abbreviated drug name as the Unique Bottle ID. For instance, if one container of Isoflurane was received on 01-03-24, it could be documented as #ISO010324.   When a new stock bottle with a different unique bottle ID is used on this form, you must start a new line. It is important to track the unique bottle ID because you are required to know how much drug is in each container at any given time.
4. Expiration date from the Unique botte ID. Note: read the fine print regarding the expiration date. Some bottles may contain a puncture limit.
5. Record the starting volume/quantity, amount used, and remaining balance.
6. Print the name of the person dispensing/administering. This person must be listed on Form A: Dangerous Drug Authorized User Log.
7. Documents any notes/comments pertaining to the dispensing of the drug (e.g. record the reason for use, Protocol Number, Dilution Working Bottle created, or PI name). This section is optional however, to be able to track the paperwork if a dilution is created from the Stock Bottle, then it should be recorded here).

7. When the Form is continued onto the next page you must check the box at the bottom of the page. Additionally, the drug name and

 concentration/strength must be added to box 3.

\* Do not record drug disposition/destructions on this form. The final volume/quantity should be transferred to Form I for destruction.

# Sample Form C – DANGEROUS DRUG USE FORM

**Note: This form is to be used to track the usage of all dangerous drug stock bottles.**

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| **Box 1: Registrant Information** |
| **Registrant’s Name:** Joe Smith | **GBP #:** PHRS1234567 | **Registered Address:** 123 Main Street, Room # C5100, Atlanta, GA, 30325 |

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| **Box 2: Stock Bottle Information**  |
| **Name of Substance:** Isoflurane | **Concentration/Strength:** 100% |

Note: Record the total quantity of the substance to the nearest metric unit weight or the total number of units. The log balance must always match the physical balance of dangerous drug. **Any discrepancies (overfill or underfill), or other circumstances that indicate significant loss or theft of dangerous drug must be promptly reported** using Form E. DO NOT RECORD DISPOSITION/DESTRUCTION OF DRUG ON THIS FORM. USE FORM I FOR DISPOSITION/DESTRUCTION

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| --- | --- |
| **Box 3: Current Dangerous Drug Use Log** | **Drug Name and Concentration/Strength:** Isoflurane 100% |
| **Date** | **Unique Bottle ID** | **Expiration Date** | **Starting Volume/Quantity** | **Amount Used** | **Balance Remaining** | **Printed Name of Person who used the drug** | **Notes/Comments (optional)** |
| 02/11/23 | ISO021123 | 06/30/26 | 250 ml | 10ml | 240ml | Joe Smith | Euthanasia |
| 02/15/23 | ISO021123 | 06/30/26 | 240ml | 20ml | 220ml | JoAnn Taylor | Euthanasia  |
| 02/19/23 | ISO021123 | 06/30/26 | 220ml | 10ml | 210ml | Joe Smith | Euthanasia |
| 02/28/23 | ISO021123 | 06/30/26 | 210ml | 30ml | 180ml | Joe Smith | Euthanasia |
| 03/05/23 | ISO021123 | 06/30/26 | 180ml | 50ml | 130ml | Joe Smith | Euthanasia |
| 03/10/23 | ISO021123 | 06/30/26 | 130ml | 40ml | 110ml | JoAnn Taylor | Euthanasia |
| 03/11/23 | ISO021123 | 06/30/26 | 110ml | 50ml | 60ml | JoAnn Taylor | Euthanasia |
| 03/15/23 | ISO021123 | 06/30/26 | 60ml | 30ml | 30ml | Joe Smith | Euthanasia |
| 03/17/23 | ISO021123 | 06/30/26 | 30ml---------------------------------New Bottle-------------------------------------------------------------------- | 30ml | 0ml | Joe Smith | Euthanasia |
|  |  |  |  |  |  |  |  |
| 03/18/23 | ISO031823 | 04/01/23 | 250ml | 150ml | 100ml | Joe Smith | Protocol #456 |
| 03/30/23 | ISO031823 | 04/01/23 | 100ml | 80ml | 20ml | Joe Smith | Protocol #456, remainder sent to EHSO |
| **Box 3: Current Dangerous Drug Use Log Continued** | **Drug Name and Concentration/Strength:** Isoflurane 100% |
| **Date** | **Unique Bottle ID** | **Expiration Date** | **Starting Volume/Quantity** | **Amount Used**---------------------------------New Bottle-------------------------------------------------------------------- | **Balance Remaining** | **Printed Name of Person who used the drug** | **Notes/Comments (optional)** |
|  |  |  |  |  |  |  |  |
| 04/02/23 | ISO040223 | 06/30/26 | 250ml | 100ml | 150ml | Joe Smith | Dr. Brown |
| 04/16/23 | ISO040223 | 06/30/26 | 150ml | 50ml | 100ml | JoAnn Taylor | Dr. Brown |
| 04/20/23 | ISO040223 | 06/30/26 | 100ml | 25ml | 75ml | JoAnn Taylor | Dr. Brown |
| 05/01/23 | ISO040223 | 06/30/26 | 75ml | 10ml | 65ml | JoAnn Taylor | Dr. Brown |
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DO NOT RECORD DISPOSITION/DESTRUCTION OF DRUG ON THIS FORM. USE FORM I FOR DISPOSITION/DESTRUCTION

# Form C – DANGEROUS DRUG USE FORM

**Note: This form is to be used to track the usage of all dangerous drug stock bottles.**

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| **Box 1: Registrant Information** |
| **Registrant’s Name:**  | **GBP #:**  | **Registered Address:**  |

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| **Box 2: Stock Bottle Information** |
| **Name of Substance:**  | **Concentration/Strength:**  |

Note: Record the total quantity of the substance to the nearest metric unit weight or the total number of units. The log balance must always match the physical balance of dangerous drug. **Any discrepancies (overfill or underfill), or other circumstances that indicate significant loss or theft of dangerous drug must be promptly reported** using Form E. DO NOT RECORD DISPOSITION/DESTRUCTION OF DRUG ON THIS FORM. USE FORM I FOR DISPOSITION/DESTRUCTION

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| **Box 3: Current Dangerous Drug Use Log** | **Drug Name and Concentration/Strength:** |
| **Date** | **Unique Bottle ID** | **Expiration Date** | **Starting Volume/Quantity** | **Amount Used** | **Balance Remaining** | **Printed Name of Person who used the drug** | **Notes/Comments (optional)** |
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| **Box 3: Current Dangerous Drug Use Log Continued** | **Drug Name and Concentration/Strength:**  |
| **Date** | **Unique Bottle ID** | **Expiration Date** | **Starting Volume/Quantity** | **Amount Used** | **Balance Remaining** | **Printed Name of Person who used the drug** | **Notes/Comments (optional)** |
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DO NOT RECORD DISPOSITION/DESTRUCTION OF DRUG ON THIS FORM. USE FORM I FOR DISPOSITION/DESTRUCTION