

Principal Investigator Guide to Conducting Laboratory and Animal Research Using Controlled Substances or Dangerous Drugs at Emory

What is a dangerous drug (DD) or a controlled substance (CS)?

See [a list of controlled substances](#) on the Drug Enforcement Administration (DEA) website. [See this list](#) to review the designated dangerous drugs. Find more information on our website [here](#).

Important Information

Emory Policy	<u>Controlled Substances and Dangerous Drugs Policy</u>
Background	According to state and federal regulations, you are required to obtain your own license if you are using a dangerous drugs (DD) or controlled substances (CS) for research . Researchers are not allowed to share their licenses and every principal investigator should obtain their own license(s).
Secure Space	To obtain a license, you must first have established lab space. You must determine the location where you will be storing drugs. DD/CS must be stored in a locked substantially constructed cabinet/safe.
Obtain your License	<u>Check this webpage</u>-Please know that this process will take 2 or 3 months for the GBP and 2 additional months for the DEA, so submit your license as soon as possible. Payments are made via credit card, and the tax exemption is not applicable. Consult your department for payment options. Georgia Board of Pharmacy (GBP): needed if using dangerous drugs or controlled substances. Use this go-by form to help with this application . Drug Enforcement Agency(DEA): needed if using controlled substances (application .)
Remember this	<ul style="list-style-type: none">● You cannot submit your DEA license application until you receive your GBP license.● You need separate licenses if you plan to store drugs in more than one location or using CS in different buildings.● If using a CS Schedule 1 and other schedules (2 to 5) you need two different licenses. The CS Schedule 1 license requires submission of an approved IRB or IACUC protocol. If your research does not involve human or animal subjects, you need to submit your protocol to ORIC at oric@emory.edu for AVP approval.● We strongly recommend obtaining a separate research license and not use your DEA medical license to prevent any issues.

Relevant Resources

Register your License with ORIC: Use these links to register your [GBP](#) and [DEA](#) licenses

Maintain Required Documents: You can find all our available forms [in this page](#). Does a form not work for your study? Contact us at oric@emory.edu for assistance. You may choose a different form but ensure you are documenting all the required fields as in these forms.

Training resources: Find training for conducting research with CS and DDs, register to our webinars or access previous recordings [here](#).

Questions or help with your submission? Check [our website](#) or contact us at oric@emory.edu.



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