

# Onsite Controlled Substance Destruction Program

The Onsite Controlled Substance (CS) Destruction Program is an opportunity for Emory Researchers to destroy controlled substances in their registered location and remain compliant with federal, state, and local regulations.

## Process

|                                 |   |
|---------------------------------|---|
| <b>Training</b>                 | All DEA Registrants and staff that will participate in the program must take the training course titled, " <a href="#">Onsite Destruction of Controlled Substances</a> " in EHSA and attest they will use the <a href="#">DEA Form 41</a> .   |
| <b>Enrollment</b>               | The Registrant must complete the <a href="#">enrollment form</a> .  |
| <b>Program Approval</b>         | EHSO will review all forms submitted and verify the Registrant is eligible to participate in the program. Once approved the Registrant will receive an email.   |
| <b>DEA Form 41</b>              | After receiving approval that the Registrant is eligible, the Registrant/lab staff must fill out Section A and B1 of the <a href="#">DEA Form 41</a> . The form should be sent to <a href="mailto:ORIC@emory.edu">ORIC@emory.edu</a> for review until the lab is comfortable using the form.  |
| <b>Request a CS destruction</b> | Request a hazardous waste accumulation in <a href="#">EHSA</a> , select the room location with the suffix - CS behind it. The DEA registered location is the only location EHSO will destroy CS. Add a line for each CS. Do not request CS that were obtained via a prescription using this method. Once done, hit save and submit the request. |
| <b>Scheduling</b>               | Once the request is received and verified by EHSO, the Registrant will be contacted to schedule to an onsite destruction.   |
| <b>Onsite Destruction</b>       | On the day of destruction, EHSO will bring a drug destruction container that will render the CS non-retrievable. The lab's two witnesses and EHSO staff will verify the DEA Form 41 against the request and then the CS will be emptied into the drug destruction container.  |
| <b>Complete DEA Form 41</b>     | After the destruction of all CS is complete, the lab's two witnesses will complete Section C and D of the DEA Form 41. The form should be filed in the Registrant's DEA Ready Binder.   |

## Relevant Resources

|  |   |
|--|---|
| <a href="#">On-site Destruction Participation Form</a>     | <a href="#">DEA Orange Book - Controlled Substances</a> |
| <a href="#">DEA Form 41</a>                                | <a href="#">EHSO How to Submit a Waste Request</a>      |
| <a href="#">FORM 13 (Prescription CS Destruction Form)</a> | <a href="#">Onsite CS Destruction Webinar</a>           |

## Questions? Contact Us

[ORIC@emory.edu](mailto:ORIC@emory.edu) or [ChemWaste@emory.edu](mailto:ChemWaste@emory.edu)



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