

Controlled Substances and Dangerous Drugs News

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In This Presentation



CS/DD
PROGRAMS



NEW FORMS



NEW TRAINING



COMING UP!

CS/DD Programs

- Registration Assistance
 - Review requirements for license applications (GDNA/DEA)
 - Advise on space and things you will need for a successful review of your application
 - Any other questions or concerns
- QA/QI Assistance
 - We will go to your site and review your logs and documents, and drug storage in preparation for an audit.
 - After the visit, we will draw a report to help you improve your current activities.

New Forms

- We have updated several of our CS/DD forms on our website
- Some forms now have instructions and a go-by form to help with the use of them
- In the following slides, we can see the forms that have been updated
- Find the forms at <https://rcra.emory.edu/oric/controlled-substances/forms.html>



New Forms

Controlled Substances:

- [DEA Schedule I Pre-inspection checklist](#)
- [SOP for the Report of Loss or Theft of Controlled Substances](#) (Due Diligence Security Process) PDF
 - Please, save this with your records before your pre-inspection
- [Form 1: Controlled Substances Self-Inspection \(DOCX\)](#)
- [Form 2: Controlled Substance Access Log \(EXCEL\)](#)
- [Form 3: Emory University Employee and Agent Screening Statement \(DOCX\)](#)
- [Form 4: Controlled Substance Authorized User Signature Log \(EXCEL\)](#)
- [Form 5: Controlled Substances Discrepancy Report Form \(DOCX\)](#)
- [Form 6: Controlled Substances Inventory \(DOCX\)](#). **UPDATED**- This form contains the following forms:
 - 6A- Initial Inventory before receiving drug but after receiving the DEA license
 - 6B- Annual or Biennial Inventory
- [Form 7: Controlled Substance Current Use & Disposition Log \(DOCX\)](#) **UPDATED**
- [Form 8: Order/Receipt Log for Schedules I & II Controlled Substances \(EXCEL\)](#)
- [Form 9: Order/Receipt Log for Schedules III - V Controlled Substances \(EXCEL\)](#)
- [Form 10: DEA Power of Attorney \(PDF\)](#)
- [Form 11: Controlled Substance Dilution Use Log \(DOCX\)](#) **UPDATED**
- [Form 12: Chain of Custody \(DOCX\)](#)
- [Form 13a: Use and Disposition Log Prescription \(EXCEL\)](#)
- [Form 13b: Disposal Log Prescription \(EXCEL\)](#)
- [Form 14: Internal Transfer Form \(DOCX\)](#)- **NEW**- Contact oric@emory.edu before using this form or transferring any medication.

New Forms

Dangerous Drugs:

- [Dangerous Drugs Self-Inspection \(DOCX\)](#)
- [Form A: Dangerous Drugs Authorized User Signature Log \(DOCX\)](#)-**UPDATED**
- [Form B: Dangerous Drugs Order/Receipt Log \(DOCX\)](#)- **UPDATED**
- [Form C: Dangerous Drugs Use and Disposition Log \(DOCX\)](#)- **UPDATED**
- [Form D: Isoflurane Current Use and Disposition Log \(DOCX\)](#)-**UPDATED**
- [Form E: Dangerous Drugs Discrepancy Form \(DOCX\)](#)
- [Form F: Dilution log](#)- **NEW**
- [Form G: Working Instructions for Meloxicam* \(Stock Bottle\) Use and Disposition Log](#)-**UPDATED**
- [Form H: Working Instructions for Meloxicam* Dilution Use and Disposition Log](#)- **UPDATED**

New CS/DD Training

- Our training for using CS and DD in research has been updated and is now available in Brainier!
- The training has been updated to be more interactive and provide all the necessary information!
- How to Register?
 - After logging in at [ELMS login](#), go to "Learning Management-Brainier."
 - Under "All Learning," click on "Browse by Title" and search for "dangerous drugs" or "controlled" to find the training you need.
 - After the training, complete the survey and attestation to receive a certificate.
- More information at <https://rcra.emory.edu/oric/controlled-substances/training.html>

Coming up!



Our group is working on having specific CS/DD meetings with investigators via Zoom each month.



Stay tuned for more details starting in September!

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More contact information at
<https://rcra.emory.edu/about/contact-us/oric.html>



Thank you

