

7.21 Minors Participating in Research Activities



EMORY
UNIVERSITY

Research Compliance and Regulatory Affairs
Research Administration



Policy and Process Overview

- Minors definition:
 1. persons who is between 15 and has not attained 18 years old,
 2. not enrolled in Emory University or Oxford colleague, and
 3. Rising or current junior or seniors attending a Georgia high school.
- Minors form available at Emory Research Portal <https://erp.app.emory.edu/> RCRA Minors Dashboard
- [Policy brief](#)
- [Policy link](#)

Policy 7.21 - Minors Participating in Research Activities @ Emory University

Overview

Emory University desires to promote science and research education programs for Minors and to encourage mentor/mentee relationships between Emory researchers and young people interested in developing their scientific interests and research skills.

WHO IS CONSIDERED A MINOR?	RCRA APPROVAL REQUIRED	MINORS REGISTRATION FORM
 Policy 7.21 defines "Minor" as any person who is a minimum of 15 years of age, but who has not attained 18 years of age and who is not enrolled in an Emory University or Oxford College regular catalog course or degree program. For the purposes of this policy, "Minor" should only include rising and current juniors and seniors attending a Georgia high school.	 Minors are permitted to enter laboratories or participate in research activities only if they are participating in an approved program (hosted by a PI/sponsor who has received RCRA approval for the project). RCRA approval is required before any minor can begin participating in research activities (remote or in person) at Emory. RCRA will not provide final approval until it receives the completed Minors Registration Form.	 There is a Minors Registration Form that must be completed by the PI, the minor, the minor's parent/guardian, the minor's school official, and applicable Emory offices (detailed below). RCRA provides final signature and approval for each request.

What is the Process for Getting Approval for Minors to Participate in Research Activities?

- 1 PI/sponsor contacts RCRA directly at researchcompliance@emory.edu or reaches out to their Emory school. The school will forward the PI/sponsor to RCRA.
- 2 RCRA provides the PI the Minors Registration Form and the required trainings.
- 3 There are sections to be completed by the PI, the minor, the minor's parent/guardian, and the minor's school official.
 - RCRA reviews the Form for completion and forwards the Form to the other necessary Emory offices.
 - Depending on the nature of the research project and/or research activities conducted by the minor, research administration review and approvals from EHSO, IRB, IACUC, Research Security, Export Control, etc. are required as applicable.
- 4 Once all of the required trainings and signatures have been completed, RCRA will provide final approval.

**EMORY**
UNIVERSITY

Research Compliance and Regulatory Affairs
Research Administration



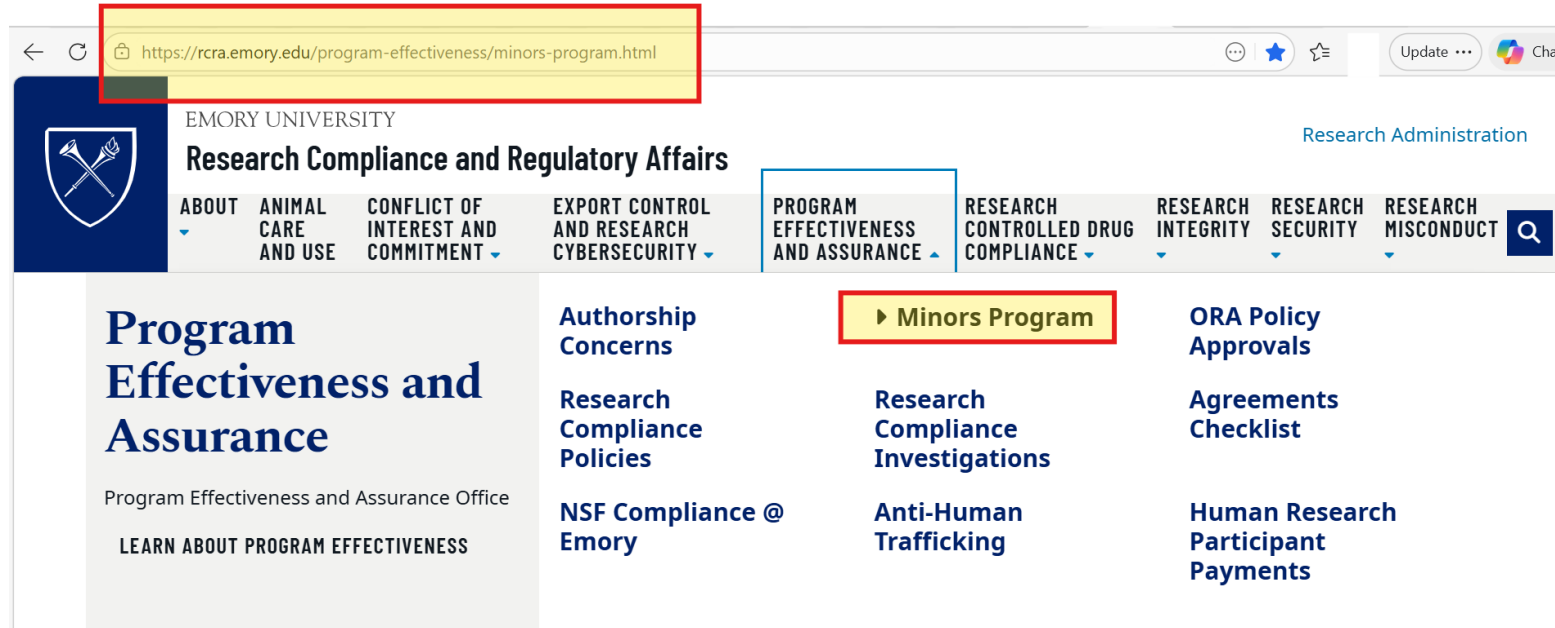
7.21 Minors Participating in Research Activities - Review

- In parallel with sections 1-7 being completed, the PI will ensure that the Minor completes the applicable trainings listed on the training addendum (some may not apply if humans and/or animals are not involved).
- After the Minor completes the required trainings and sections 1-7 have been completed, the PI will submit the form to RCRA. RCRA will confirm receipt of the form with the PI and the school.
- RCRA Minors Program Approval Process:
 - Within 10 calendar days of receipt, RCRA reviews the form for completion and notifies necessary parties of any additional information needed.
 - Once all information is received by RCRA and the form has been marked as complete, RCRA will work with the school and PI to ensure that all necessary trainings have been completed.
 - Within 7 days of RCRA receiving proof/certificates of completion for the required trainings for the PI and the Minor, RCRA will issue approval for the Minor to participate in the research activities.



Minors Program Information

URL: [Minors Program | Emory University | Atlanta GA](https://rcra.emory.edu/program-effectiveness/minors-program.html)



Contact sochoao@emory.edu or researchcompliance@emory.edu for any questions

