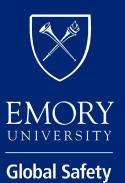
Ask RCRA

International Travel: Policy Updates

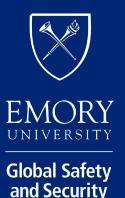
Sarah Harlan Zegeye, Sr. Associate Director of Global Services Office of Global Strategy and Initiatives

March 21, 2024



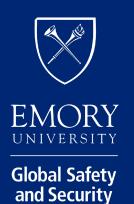
and Security Office of Global Strategy and Initiatives Emory-Sponsored International Travel Policy (10.18): Approved and Posted

- Policy 10.18 approved and posted Spring 2024: <u>https://emory.ellucid.com/documents/view/25655</u>
- This policy will replace the <u>Emory Forward "Travel Policy</u>" (version 8/10/22), but it will not replace the <u>Travel and</u> <u>Expense Policy</u> 2.90. All requirements of new policy are in addition to Policy 2.90, including requirements for sponsored research travel.



Emory-Sponsored International Travel Policy (10.18): Highlights

- Policy 10.18 applies to all EU employees as well as students on Emory-sponsored travel
- Emory reserves the right to restrict or prohibit Emory-sponsored international travel. Emory further reserves the right to require certain preparations be made in advance of travel (e.g., travel safety briefing).
- Prohibitions on travel will be posted to the Global Safety and Security webpage (<u>https://global.emory.edu/services/travel/health-safety.html</u>)
- Policy includes guidance on research data security and travel to countries subject to US government sanctions.



Emory-Sponsored International Travel Policy (10.18): Restricted travel review / approval

- Since the Covid-19 pandemic, travel subject to approval has been reviewed by the Executive Travel Safety Committee (ETSC). The Office of Global Strategy and Initiatives (GSI) facilitates the review process, which utilizes information from the following sources to make determinations:
 - Department of State Travel Warnings
 - Center for Disease Control Warnings
 - International SOS
- > ETSC will review and approve travel subject to approval under this new policy.



and Security Office of Global Strategy and Initiatives Travel Registry Update

Travel Registry not approved

Global Safety and Security is exploring other options

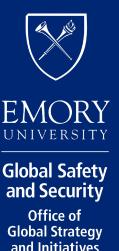


and Security Office of Global Strategy and Initiatives

Travel Briefings (Faculty & Staff)

➤GSS offers briefings to employees and departments/schools

- More than 100 briefings have been given to date
- Travel briefing module in development
 - Anticipated for Fall 2024
 - Deployed in Brainier
 - ~30 minutes
 - Proposed Topics: travel policy, overview of International SOS, personal emergency plan, general safety and security for international travel, export control considerations



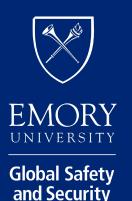
Global Solutions Forum: April 17th

Please join us on April 17, 2024, for a day of panel discussions to promote procedures and best practices, expand networks, and discuss creative solutions and collaborative approaches to the challenges of global work.

> We invite attendees to join for the entire day or specific panels.

Topics include regulatory considerations for global work; global staffing; foreign payments; planning for international visitors; managing currency fluctuations; safety and security for global activities; and Emory's Indian entity. See the draft agenda <u>here</u>.

Please register for the event by Wednesday April 10, 2024: <u>https://bit.ly/global-solutions-forum</u>



Thank you & Contacts for Questions

Please contact <u>Kenya Casey</u>, Director of <u>Global Safety and Security</u> at <u>kenya.casey@emory.edu</u> with any questions about:

- Emory-sponsored international travel policy (10.18)
- Travel Registry
- Travel Briefings

If you have any questions about the <u>Global Solutions Forum</u> or general global business and administrative issues, please contact <u>Sarah Harlan Zegeye</u>, Sr. Associate Director of <u>Global Services</u>, at <u>sarah.harlan@emory.edu</u>.

