

# Ask RCRA

## International Travel: Policy Updates

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Sarah Harlan Zegeye, Sr. Associate Director of Global Services  
Office of Global Strategy and Initiatives

March 21, 2024



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# Emory-Sponsored International Travel Policy (10.18): Approved and Posted

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- Policy 10.18 approved and posted Spring 2024: <https://emory.ellucid.com/documents/view/25655>
- This policy will replace the [Emory Forward “Travel Policy”](#) (version 8/10/22), but it **will not replace** the [Travel and Expense Policy](#) 2.90. All requirements of new policy are in addition to Policy 2.90, including requirements for sponsored research travel.



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# Emory-Sponsored International Travel Policy (10.18): Highlights

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- Policy 10.18 applies to all EU employees as well as students on Emory-sponsored travel
- Emory reserves the right to restrict or prohibit Emory-sponsored international travel. Emory further reserves the right to require certain preparations be made in advance of travel (e.g., travel safety briefing).
- Prohibitions on travel will be posted to the Global Safety and Security webpage (<https://global.emory.edu/services/travel/health-safety.html>)
- Policy includes guidance on research data security and travel to countries subject to US government sanctions.



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# Emory-Sponsored International Travel Policy (10.18): Restricted travel review / approval

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- Since the Covid-19 pandemic, travel subject to approval has been reviewed by the **Executive Travel Safety Committee (ETSC)**. The Office of Global Strategy and Initiatives (GSI) facilitates the review process, which utilizes information from the following sources to make determinations:
  - Department of State Travel Warnings
  - Center for Disease Control Warnings
  - International SOS
- ETSC will review and approve travel subject to approval under this new policy.



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# Travel Registry Update

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- Travel Registry not approved
- Global Safety and Security is exploring other options



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# Travel Briefings (Faculty & Staff)

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- GSS offers briefings to employees and departments/schools
  - More than 100 briefings have been given to date
  
- Travel briefing module in development
  - Anticipated for Fall 2024
  - Deployed in Brainier
  - ~30 minutes
  - Proposed Topics: travel policy, overview of International SOS, personal emergency plan, general safety and security for international travel, export control considerations



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# Global Solutions Forum: April 17th

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- Please join us on **April 17, 2024**, for a day of panel discussions to promote procedures and best practices, expand networks, and discuss creative solutions and collaborative approaches to the challenges of global work.
- We invite attendees to join for the **entire day or specific panels**.
- Topics include regulatory considerations for global work; global staffing; foreign payments; planning for international visitors; managing currency fluctuations; safety and security for global activities; and Emory's Indian entity. **See the draft agenda [here](#).**
- **Please register for the event by Wednesday April 10, 2024:**  
<https://bit.ly/global-solutions-forum>



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# Thank you & Contacts for Questions

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Please contact [Kenya Casey](#), Director of [Global Safety and Security](#) at [kenya.casey@emory.edu](mailto:kenya.casey@emory.edu) with any questions about:

- Emory-sponsored international travel policy (10.18)
- Travel Registry
- Travel Briefings

If you have any questions about the [Global Solutions Forum](#) or general global business and administrative issues, please contact [Sarah Harlan Zegeye](#), Sr. Associate Director of [Global Services](#), at [sarah.harlan@emory.edu](mailto:sarah.harlan@emory.edu).



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